

# **Lincoln Pipestone Rural Water**

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## **Meeting Minutes**

**October 30<sup>th</sup>, 2017**

The regular scheduled meeting of the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners was held at the LPRW office in Lake Benton on Monday, October 30<sup>th</sup>, 2017, starting at 7:00pm. Chairman Joe Weber called the meeting to order with Commissioners Ken Buysse, Bill Ufkin, Rod Spronk, Brent Feikema, Jerry Lonneman, Earl DeWilde, Mitch Kling, Randy Kraus, Jan Moen, and Frank Engels present. Also present were Board Attorney Ron Schramel, DGR Engineer Darin Schriever, Financial Advisor Nathan Kinner, Field Supervisors Shawn Nelson and Tom Muller, Enterprise Technician Jodi Greer, and General Manager Jason Overby. Gary Crowley, Lyon County Commissioner also in attendance.

**Agenda:** *M/S Kraus/Buysse to approve the agenda. Motion carried.*

**Minutes:** *M/S Ufkin/Feikema to approve minutes, with revisions, from the September 2017 Board Meeting. Motion carried.*

**Engineer's Report:** Schriever presented Engineering Report. Additional highlights included the following:

- **CIP Program:**
  - Priority #2: AMR/Meter Replacement Project - *Schramel has reviewed the Master Agreement (contract) with Badger Meters, and that some changes need to be made to the contract before we can proceed. Comments and requested modifications to the contract will be provided to the GM to be passed on to MTS/Badger.*
  
- **Comprehensive Tank Maintenance Plan (CTMP):**
  - Holland Large GSR and Lynd Tank CIT have been completed. Engineering America, Inc. has submitted final reports for both tanks. Regarding the Lynd Tank: interior joint sealing is highly recommended; and some glass loss/pitting has occurred on the interior. EAI recommended an active mixer to protect interior coatings, reduce thermo stratification, and to extend the life of the tank. DGR and GM concurred.  
  
*M/S Engels/Kraus to proceed with obtaining quotes for an active mixer for the Lynd Sandpipe. Motion carried.*
  
- **City of Dawson**

*M/S Spronk/Lonneman to approve payment to Winter Brothers Underground for PPE #1 in the amount of \$121,240.50. Motion carried.*

**Operations Report:** September Operations Report was presented. Muller discussed the service area to be supplied with L&CRWS water, and timelines for L&C facilities to be completed. When more L&C water is available, the Woodstock service area will be converted to L&C water. Questions arose about the cost of L&C water from Magnolia connection. GM will investigate and report back.

**Manager's Report:** September Manager's Report was presented. Update provided on MMU and ADM deliveries. GM was directed to send the 2<sup>nd</sup> Amendment to the Water Purchase Agreement to MMU.

**Attorney's Report:** Schramel noted that final assessment lists have been generated for this year; and all associated costs for hookups will be analyzed. Preparing all necessary legal documents for the December 1<sup>st</sup> closing on the purchase of Halbersma Estate property.

**Treasurer's Report:** Kinner presented the Treasurer's report.

*M/S Kraus/Buysse to approve the Treasurer's Report, as presented. Motion carried.*

GM was directed to contact Osceola County Rural Water System to inquire as to waiving the overage charge for an extended duration (i.e. 6 months – 1 year), or until Worthington is on L&CRWS.

**Pending Bills:**

- DeWild Grant Reckert and Associates Company:
  - General Services Invoice #192 = \$2,703.00
  - 2016 Improvements Project – Priority 2, PPE #18 = \$24,209.49
  - Dawson Water Source PPE #6 = \$10,150.00
- Schramel Law Office:
  - General Services = \$1,798.10
  - Priority 1 = \$2,170.00
  - Priority 2 = \$1,137.50
- Kinner & Company Ltd.
  - August & September = \$8,035.00

*M/S Ufkin/Lonneman to approve paying the listed bills, as presented. Motion carried.*

**Holland RO Discharge:** GM requested engineering and legal to comment on the Holland discharge permit requirements (MPCA permit) in relation to the 2014 Minnesota Statutes (Chapter 295 – 1068; Sec 22) that addresses water delivery from LPRW to City of Worthington.

**Committee Reports:**

- **Executive Committee:** Nothing to report.
  - **Personnel Committee:** PC meeting was held prior to board meeting. Due to employee privacy, meeting minutes will be emailed directly to commissioners with approval of minutes sought at next board meeting.
  - **Budget and Finance Committee:** Nothing to report.
  - **Water Resources and Equipment Committee:** Nothing to report.
- Joint Powers Board Representative:** New officers were elected. MN-JPB authorized money to be sent back to L&C.

**Other Business:**

- Spronk indicated that Ruth Hubbard, MRWA Executive Director, is retiring in March 2018. There was also a change in MRWA board personnel.
- Ufkin inquired about assessing Verdi source capacity; possibly requesting LBG to analyze data from Verdi Minnesota and South Dakota wells. Ufkin directed the GM to bring the proposals to the November meeting. A suggestion was made to possibly have a special meeting at St. Cloud conference to discuss long-range goals.

**Public Comment:** Gary Crowley inquired as to the number of water sources and production wells LPRW owns and operates. LPRW owns/operates a total of 25 production wells within the Burr, Verdi-MN, Verdi-SD, Holland and North Holland Wellfields; and one near LPRW's Edgerton Pump Station.

**Adjournment:** *M/S Lonneman/Ufkin to adjourn board meeting at 9:30 pm. Motion carried.*

Respectfully Submitted,

Janice Moen, LPRW Board Secretary