

Lincoln Pipestone Rural Water

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Meeting Minutes

December 16th, 2019

The regular scheduled meeting of the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners was held at the LPRW office in Lake Benton on Monday, December 16th, 2019, starting at 10:00 am. Chairman Earl DeWilde called the meeting to order with Commissioners Glen Grant, Jerry Lonneman, Joe Weber, Mitch Kling, Randy Kraus, Brent Feikema, Bill Ufkin, Rod Spronk, and Jan Moen present. Commissioner Frank Engels was absent. Also present were Board Attorney Ron Schramel, DGR Engineer Darin Schriever, Finance Consultant Nathan Kinner, Enterprise Technician Jodi Greer, Supervisor Tom Muller, General Manager Jason Overby and Lyon County Commissioner Rick Anderson.

Agenda: *M/S Kraus/Feikema to approve the agenda. Motion carried.*

Minutes: *M/S Spronk/Grant approve minutes from the November 2019 Board Meeting. Motion carried.*

Engineer's Report: Darin Schriever presented the Engineering Report for December.

- Meter Replacement/AMR System

M/S Moen/Weber to approve payment for PPE#10 in the amount of \$119,625.18 to MTS. Motion carried.

- Verdi Pump Station and GSR-KHC

M/S Spronk/Lonneman to not accept request change proposals #7 & #8 from KHC. Motion carried.

M/S Kling/Ufkin to approve payment for PPE#10 in the amount of \$178,688.12 to KHC. Motion carried.

- City of Edgerton

M/S Lonneman/Kraus to approve payment for PPE #3 (Final) in the amount of \$36,352.27; withholding payment until satisfactory completion of final project documents. Motion carried.

Operations Report: December Operations Report was presented.

Manager's Report: December Manager's Report was presented.

Attorney's Report: Schramel conducted annual Election of Board Officer's. The process was performed via paper ballot nomination and voting procedures. The results of the 2020 Board Officer seats were as follows:

Chair – Nominations for Weber and Kling. Votes were tallied with 8 votes Kling and 2 votes Weber. Commissioner Kling awarded Chair position.

Vice-Chair – Nominations for Moen (2), Weber (4), Lonneman (1), Ufkin (1), and Kraus (1). Votes were tallied with 7 votes Weber and 3 votes Moen. Commissioner Weber awarded Vice-Chair position.

Secretary – Nominations for Moen and Kraus. Votes were tallied with 5 votes Kraus and 5 Votes Moen. A flip of a coin used to break tie with Kraus winning the call. Commissioner Kraus awarded Secretary position.

Treasurer – Nominations for Spronk (4), Ufkin (4), Lonneman (1), and Kraus (1). Votes were tallied with 6 votes Spronk and 4 votes Ufkin. Commissioner Spronk awarded Treasurer’s position.

New Chair will select Commissioners for various committee positions in January.

Assessment Hearing to be held at the Lyon County Courthouse on January 8th, 2020.

Treasurer’s Report: Treasurer’s Report for December was presented.

M/S Weber/Lonneman to approve Treasurer’s Report, as presented. Motion carried.

Paid Bills:

M/S Kling/Kraus to approve payment on checks #4837 through #4982. Motion carried.

Pending Bills:

- DeWild Grant Reckert and Associates Company:
 - General Services Invoice #218 = \$840.00
 - 2016 Improvements-Pr2 #41 = \$16,582.40
 - North Area Water Source = \$1,501.00
 - City of Edgerton = \$2,778.06
 - Chandler Tower Repainting = \$1,243.62
- Schramel Law Office:
 - General Services = \$3,117.80
- US Bank
 - Yellow Medicine Co. 2016A = \$282,831.25
- USDA

- 91-24 Nobles 2010B = \$448,125.00
- 91-26 Nobles 2011B = \$259,670.00
- 91-28 Nobles 2011A = \$219,100.00
- 91-29 Nobles 2010 = \$38,392.50
- 91-31 Lincoln 2016B = \$120,612.50
- 91-33 Pipestone 2016B = \$41,061.03
- Leonard Rice Engineers, Inc
 - North Source = \$11,076.21

M/S Ufkin/Lonneman to approve paying pending bills, as presented. Motion carried.

Committee Reports:

- Executive Committee: Nothing to report.
- Personnel Committee:

M/S Lonneman/Grant to approve minutes of the November 25th meeting with correction for omission of meeting attendance. Motion carried.

- Budget and Finance Committee: Nothing to report.
- Water Resources and Equipment Committee: Nothing to report.
- Joint Powers Board Representative: Nothing to report.

Other Business:

- 2020 Holiday Schedule.

M/S Moen/Feikema to approve the 2020 LPRW Holiday Schedule. Motion carried.

- 2020 Board Meeting Schedule.

M/S Moen/Kling to approve the 2020 Board meeting schedule with the change to the December meeting from the 14th to the 21st. Motion carried.

Public Comment: No public comment

Adjournment: *M/S Kling/Grant to adjourn board meeting at 11:44 am.*

Respectfully Submitted,

Janice Moen, LPRW Board Secretary