

Lincoln Pipestone Rural Water

415 E Benton St., P.O. Box 188, Lake Benton, MN 56149

507-368-4248 or 800-462-0309

fax: 507-368-4573

email: lprw@itctel.com

Meeting Minutes

February 25th, 2019

The regular scheduled meeting of the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners was held at the LPRW office in Lake Benton on Monday, February 25th, 2019, starting at 10:00 am. Chairman Earl DeWilde called the meeting to order with Commissioners Glen Grant, Joe Weber, Mitch Kling, Randy Kraus, Bill Ufkin, Jerry Lonneman, Jan Moen and Frank Engels present. Commissioner Rod Spronk participated remotely via FaceTime. Absent was Commissioner Brent Feikema. Also, present were Board Attorney Ron Schramel, DGR Engineer Darin Schriever, Financial Consultant Nathan Kinner, Enterprise Technician Jodi Greer and General Manager Jason Overby. Also, present was Lyon Co. Commissioner Rick Anderson.

Agenda: *M/S Engels/Kraus to approve the agenda. Motion carried.*

Minutes: *M/S Ufkin/Weber to approve minutes from the February 4th, 2019 Board Meeting. Motion carried.*

Variance Request: John Kellen requested variance from the capacity unit policy at two locations.

M/S Weber/Kling to deny request for variance. Motion carried.

Operations Report: February Operations Report was presented.

Manager's Report: February Manager's Report was presented. Additional items included update on requests for 2019 vehicle quotes being withdrawn due to changes in fleet programming. Lonneman noted that Whitetail Run service and others under new owners may be changing consumption/usage.

Engineer's Report: Darin Schriever presented Engineering Report for February. Additional items discussed included the following:

- DGR will be highlighting Verdi PS/R Project and LPRW's use of GIS for AMR/AMI deployment in a future DGR Newsletter.
- Verdi Pump Station and Reservoirs: *M/S Moen/Engels to award construction contract to KHC Construction, Inc. in the amount of \$2,617,000.00, pending USDA-RD approval. Motion carried.*

Attorney's Report: Nothing to report.

Treasurer's Report: Nathan Kinner presented the Treasurer's Report for February. Kinner discussed project reimbursement from the owner-construction for AMR device deployment. His opinion was to not capitalize labor for AMR/Meter installations.

M/S Kraus/Weber to approve Treasurer's Report, as presented. Motion carried.

Paid Bills: A new reporting format was presented showing both paid invoices and deposits.

M/S Grant/Moen to approve payment on checks #3549 through #3674. Motion carried.

Pending Bills:

- DeWild Grant Reckert and Associates Company:
 - General Services Invoice #208 = \$1,774.50
 - City of Edgerton = \$2,995.00
 - Comprehensive Tank Maint. = \$504.00
 - 2016 Improvement 31 Pr#2 = \$4,820.85
- Schramel Law Office:
 - General Services = \$1,067.50
- WSP
 - North Source Area = \$8,904.50
- Northland Securities
 - Pipestone County 2016B = \$49,450.00

M/S Ufkin/Engels to approve paying pending bills and bond payments as presented. Motion carried.

Committee Reports:

- **Executive Committee:** Nothing to report.
- **Personnel Committee:**
 - Emergency Action Plan: *M/S Moen/Kling to adopt the Emergency Action Plan, as presented. Motion Carried.*
 - Continuing Education in Human Resources – Jodi Greer: *M/S Ufkin/Kling to approve reimbursement to Jodi Greer for continuing*

education, per drafted contract, with a pro-rated forgiveness after obtaining the degree. Motion carried.

M/S Kling/Grant to approve the minutes of the February 14th, 2019. Motion carried.

- **Budget and Finance Committee:** Nothing to report.
- **Water Resources and Equipment Committee:** Nothing to report.
- **Joint Powers Board Representative:** Lonneman reported that L&CRWS MN-Segment 4 is still ongoing in litigation. Worthington is looking at April/May before receiving L&C water.

Other Business:

- Tort Liability: *M/S Engels/Lonneman to approve the resolution for Tort Liability Limits. Motion carried.*
- Work Compensation coverage extended to Board Members: *MS/ Ufkin/Kling to approve the Resolution extending Work Compensation Coverage to Board of Commissioners. Motion carried.*
- Lobbyist: Discussion on pursuing a lobbyist for possible state funding (bonding) for north water source project. GM was directed to contact Marty Seifert.
- Lonneman stated that LPRW needs a plan to pursue funds that will be available once the Federal Government pays of L&CRWS and the State of Minnesota.

Public Comment: No public comment.

Adjournment: *M/S Lonneman/Kraus to adjourn board meeting at 11:42 am.*

Respectfully Submitted,

Janice Moen, LPRW Board Secretary